

Code of Conduct



General Statement

Key Club members, adult advisors and invited guests are expected to demonstrate behavior consistent with the high ideals of Key Club. Everyone will abide by the provisions of this Code of Conduct while in attendance at any Key Club event. Every member shall respect the Sergeant-at-Arms Committee, Key Club Administrator, Advisors and designated staff.

II. Responsible Behavior

- a. All participants are expected to abide by all local laws and regulations.
- b. Members must respect the personal property of others as well as the property of any meeting or lodging facility. The placing of signs or messages on the windows or walls of hotel rooms is prohibited. Any damage caused by a member must be paid by that member.
- c. Members may not possess or consume any alcoholic beverages.
- d. Members may not possess or use any drugs or other controlled substance with the exception of medication prescribed by a physician for the attendee.
- e. Members may not possess or use tobacco products.
- f. Members are expected to abstain from any activity of a sexual nature.
- g. Members are expected to not tolerate hazing or any action that creates unnecessary physical or mental discomfort, embarrassment, harassment or ridicule of others.
- h. Members may not possess weapons, fireworks, or anything of a dangerous nature or act in a way unbecoming of a Key Clubber.

III. Lodging

- a. Members must stay in the conference hotel and must sleep in their assigned rooms.
- b. Female members are not allowed in the room of any male member. Male members are not allowed in the room of any female member.
- c. Male and female members may be present together in hospitality rooms when an adult chaperone is present.
- d. All members will abide by the published curfew. No Key Clubber will be allowed on balconies after curfew.

IV. Dress Code

- a. All participants are expected to abide by the designated dress code for each session.
- b. "Professional" refers to dress shirt, slacks, necktie and appropriate shoes for males and dress or suit, skirt or slacks, blouse and appropriate shoes for the females.
- c. "Business Casual" refers to slacks, collared shirts and appropriate shoes for males and slacks, skirt or skort, blouse or collared shirt and appropriate shoes for females.
- d. "Casual" refers to shorts or jeans, collared shirt, sweatshirt and appropriate tee shirts and casual footwear for males and shorts, skirt, skort or jeans, collared shirts, sweatshirts or appropriate tee shirts and casual footwear for females.
- e. At no time will any clothing with inappropriate language or graphics be allowed. Any shirts, or skirts deemed to be of an inappropriate length will not be allowed.
- f. All participants are required to wear their name badges at all times. NAME BADGES MUST BE VISIBLE.

V. Enforcement

- a. Violations of the Code will result in notification of the respective club advisor and event chaperone.
- b. Violations involving the suspicion of destruction of property, possession or consumption or use of alcoholic beverages or controlled substances will result in the dismissal of the attendee from the event and the notification of the local law enforcement agency.
- c. Notification, in writing, will be made by the Key Club District Administrator to the school, Kiwanis Club, and parents of any member disciplined under this section.
- d. These rules are effective as of the time you arrive at the hotel until the time you depart from the hotel.

We, the undersigned, have reviewed and agree to abide by the above Code of Conduct.

Student's Signature

Parent's Signature